



NWDB Youth Committee
Meeting Minutes
May 8, 2018
Albemarle Commission
512 S. Church St
Hertford, NC 27944
3:30 PM

CAMDEN

CHOWAN

CURRITUCK

DARE

GATES

HYDE

PASQUOTANK

PERQUIMANS

TYRRELL

WASHINGTON

COLUMBIA

CRESWELL

DUCK

EDENTON

ELIZABETH CITY

GATESVILLE

HERTFORD

KILL DEVIL HILLS

KITTY HAWK

MANTEO

NAGS HEAD

PLYMOUTH

ROPER

SOUTHERN SHORES

WINFALL

Type of Meeting: Regularly Scheduled Meeting

Meeting Facilitator: Wanda Fletcher, Youth Committee Chair

Members Attending: Wanda Fletcher, Phillip Stovall

Members Absent with notification: Jean Taylor, Frankie Manning

Members Absent without notification: Jacqueline Hardy-Lassiter, Stephanie Tenpenny, Melissa White, Angie Wills

NWDB Staff: Lora Aples, David Whitmer

Other Staff: Cathy Davison

I. **Call to order and welcome** - Meeting was called to order by Wanda Fletcher.

II. **Approval of Minutes:** Mar 2018 Meeting – Wanda Fletcher made a motion to approve the minutes and the motion was seconded by Phillip Stovall. No further discussion. Minutes was passed unanimously.

III. **NEXTGEN Mission Moment (Lora)** – Career Café Kickoff – The Career Café Kickoff was held at the Perquimans County Library on Mar 28, 2018. There were about 13 young people including NEXTGEN participants and applicants and River City YouthBuild. Also NEXTGEN and YouthBuild staff assist, an Army recruiter from EC and Perquimans County CTE Director Jill Cohen. Vision mapping was the primary activity and everyone seems to enjoy the event. Career Cafés are scheduled as monthly events in at least four counties. Cathy Davison said she plans to nominate the Career Café and Real World for an Innovation Award at the next NATO Conference.

IV. **NEXTGEN Program Update (Lora)** – There are currently 100 youths enrolled in NEXTGEN; 52 active and 48 in follow up. 75% are OSY and 25% ISY. There are 7 WEX in Hyde

Perquimans & Pasquotank counties.

- V. **Youth RFP Update (Lora)** – Lora reviewed the RFP process. One respondent submitted a Letter of Intent to provide services to NWDB NEXTGEN program, but didn't show for the mandatory Bidder's Conference scheduled on Mar 16, 2018. Present committee members recommended continued in-house services to youth and Lora will send out a notice to other committee members for concurrence to present to the NWDB.
- VI. **Tutoring Contract Extension (Lora)** – Lora and the Albemarle Commission Finance Officer conducted a monitoring for the tutoring contract with Sylvan. There were no discrepancies noted and staff recommends extending the Sylvan contract for another year from July 1, 2018-June 30, 2019. This will be the last allowable extension on the contract for another RFP is required. Because there was not a quorum for the YC meeting, Lora will contact YC members not present to obtain their vote to recommend extension of the Sylvan contract to the NWDB. Present YC members concurred with the contract extension.
- VII. **NEXTGEN Strategic Plan Update for NWDB/PY2018 (Wanda)** – Wanda reviewed the current strategic plan and what has been accomplished and some things that are still ongoing. Phillip commented the great need for soft skills training provided through the Working Smart course offered to job seekers and employees. Soft skills training is one of the courses in alignment with Goal 1 of the strategic plan. Wanda will provide an update on the strategic plan at the next NWDB meeting.
- VIII. **NEXTGEN Activities (Lora)**
- a. **Real World** – The planning for the Real World is ongoing. This year's event will be held at the Museum of the Albemarle in EC on sep26, 2018. Six schools have already confirmed that they would like to participant. There are several private & charter schools to extend an invitation to attend the Real World along with local businesses and volunteers to support the event. Lora will submit grant request to sponsor the Real World. The next Real World planning meeting is scheduled for May 24 at 2:00 at the Albemarle Commission.
- b. **Youth Summit 2018** - This was a successful event this year. There were over 250 people in attendance and NWDB NEXTGEN took 9 young people. They also toured Lowes Distribution Center in Garysburg, NC and Shaw University in Raleigh. One student submitted an application for Shaw University while on the tour. Also two youth participated in the Summit Idol one of whom is working to overcome anxiety. This was a great step forward.

c. Cassandra has started publishing a monthly calendar advertising activities for NEXTGEN participants. These are provided to Career Advisors and will be sent the committee members also.

IX. **Committee Membership (Wanda)** – Wanda informed the committee that Glenda Parker has stepped down from the Youth Committee due to conflicts. The Youth Committee would like to have another person in law enforcement to replace her however; this is not a prerequisite.

X. **Other Business** – Lora informed the committee that the NWDB was presented with a Certificate of Recognition from the Youth Summit committee for participation in the 12th annual NC Youth Summit. David commented that Lora was a co-chair of the summit committee and an article was published about the success of this year's Youth Summit.

Meeting adjourned at 4:30PM.

The next meeting is scheduled for July 10th, 2018.

Wanda Fletcher
Chairperson, Wanda Fletcher

5/21/19
Date

